NATIONAL ELECTION COMMISSION

NATIONAL ELECTION COMMISSION REGULATION
NUMBER 8 YEAR 2012
CONCERNING

THE NATIONAL ELECTION COMMISSION,

Considering: that to implement the provisions in Article 8 verse (1) letter c of Law Number 15 of 2011 concerning the Election Management Bodies and Article 4 verse (2) letter c and letter d and Article 7, Article 9, Article 10, Article 14, Article 15, Article 16, and Article 17 of Law Number 8 of 2012 on the General Election of Members of the House of Representatives, House of Regional Representatives, House of Regional Representatives, and Regional House of Representatives, it is necessary to establish a National Election Commission Regulation concerning the Registration, Verification and Establishment of Political Parties as Election Participants for the General Election of Members of the House of Representatives, the Provincial House of Representatives and Regency/Municipal House of Representatives

Bearing in Mind: 1. Law Number 11 of 2006 concerning the Governance of Aceh (State Gazette of the Republic of Indonesia of 2006 Number 62; Supplementary State Gazette of the Republic of Indonesia Number 4633);
2. Law Number 2 of 2008 concerning Political Parties, as amended by Law Number 2 of 2011 (State Gazette of the Republic of Indonesia of 2011 Number 8; Supplementary State Gazette of the Republic of Indonesia Number 5189);
3. Law Number 12 of 2011 concerning the Establishment of Legal Regulations (State Gazette of the Republic of Indonesia of 2011 Number 82; Supplementary State Gazette of the Republic of Indonesia Number 5234);
4. Law Number 15 of 2011 concerning the General Election Implementer (State Gazette of the Republic of Indonesia of 2011 Number 101; Supplementary State Gazette of the Republic of Indonesia Number 5246);
5. Law Number 8 of 2012 concerning the General Election of Members of the House of Representatives, House of Regional Representatives and Regional House of Representatives (State Gazette of the Republic of Indonesia of 2012 Number 117; Supplementary State Gazette of the Republic of Indonesia Number 5316);
6. Regulation of the National Election Commission Number 05 of 2008 concerning the work procedures of the National Election Commission, Provincial Election Commission and Regency/Municipal Election Commission as amended by National Election Commission Regulation Number 21 of 2008, National Election Commission Regulation Number 37 of 2008 and National Election Commission Regulation Number 01 of 2010;
7. National Election Commission Regulation Number 06 of 2008 concerning the Organizational Structure and Work Procedure of the National Election Commission Secretariat General, Provincial Election Commission Secretariat, and Regency/Municipal Election Commission Secretariat, as amended by the National Election Commission Regulation Number 22 of 2008;

In view of: The decision of the Plenary Meeting of the National Election Commission on July 30, 2012.

STIPULATES:
CHAPTER I

GENERAL PROVISION

Article 1

In this Regulation the following terms are meant as follows:

1. The general election, hereinafter referred to as the Election, is the means to implement the sovereignty, conducted in a way that is direct, general, free, secret, honest and fair in the Unified State of the Republic of Indonesia based on Pancasila and the 1945 Constitution of the Republic of Indonesia.


3. House of Representatives hereinafter is referred to as DPR shall refer to the House of Representatives as referred to in the 1945 Constitution of the Republic of Indonesia.

4. Regional House of Representatives, hereinafter is referred to as DPRD, is the Provincial House of Representatives and Regency/Municipal House of Representatives.

5. The National Election Commission, hereinafter referred to as KPU, is an Election Implementing Body that is national, permanent and independent with the duty to implement the Election.

6. Provincial Election Commission, hereinafter referred to as Provincial KPU, is the Election implementing body that has the duty to implement the Election in the province.

7. Regency/Municipal Election Commission, hereinafter referred to as, is the Election implementing body that has the duty to implement the Election in the regency/municipality.

8. Election Supervisory Body, hereinafter referred to as Bawaslu, is an election management body that supervises the conduct of Election all over the area of the Unified State of the Republic of Indonesia.

9. Provincial Election Supervisory Committee, hereinafter referred to as Provincial Bawaslu is Committee established by Bawaslu to supervise the conduct of Election in a provincial area.

10. Regency/Municipal Election Supervisory Committee, hereinafter referred to as Regency/Municipal Panwaslu, is a Committee established by Provincial Bawaslu to supervise the conduct of Election in a Regency/Municipal area.

11. Residents are the citizens of the Republic of Indonesia residing in the territory of the Republic of Indonesia or abroad.
12. Election Participants are political parties contesting in the election to elect members of DPR, Provincial DPRD, and Regency/Municipal DPRD, and individuals contesting in the election for members of DPD.
13. Participating Political Parties refers to political parties that have met the requirements as election participants.
14. Political party officers are the Chairman, Secretary and Treasurer of a political party in accordance with the rank or other predcitions stated in the Statute and By-laws of the political party.
15. Political Party leaders are the Chairman and the Secretary of a political party in accordance with the rank or other predications stated in the Statute and By-laws of the political party.
16. Administrative verification is verification on the completeness and authenticity of written evidences submitted in the fulfillment of requirements for political parties to become participants of the general election.
17. Factual verification is verification and matching of written evidence and facts in the field, in relation to the fulfillment of requirements for political parties to become participants of the general election.

Article 2

Election conductor must be based on the following principles:

a. Independence;
b. Honesty;
c. Fairness;
d. Legality;
e. Orderliness;
f. Public interest;
g. Transparency;
h. Proportionality;
i. Professionalism;
j. Accountability;
k. Efficiency; and
l. Effectiveness.

CHAPTER II

REQUIREMENTS AND REGISTRATION OF POLITICAL PARTIES AS CANDIDATES FOR ELECTION PARTICIPANTS

Article 3

Participants of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD are political parties.
Article 4

Participating Political Parties for the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD are:

1. Participating Political Parties in the most recent Election that have meet the threshold of vote acquisition of the total national legal votes are affirmed as the Election Participating Political Parties in the next Election; and

2. Political Parties that did not meet the threshold of vote acquisition in the previous Election or newly established political parties that fulfill the following requirements:
   a. Possessing the status of legal entity as referred to in the Law concerning Political Parties;
   b. Having regional chapters in all provinces;
   c. Having chapters in 75% (seventy five percent) of the total number of regencies/municipalities in each of the mentioned provinces;
   d. Having chapters in 50% (fifty percent) of the total number of districts/kecamatan in the referred regency/municipality;
   e. Accommodating at least 30% (thirty percent) women’s representation in the structure of the central, provincial and regency/municipal chapters of the political party;
   f. Having members of minimum 1,000 (one thousand) persons or 1/1,000 (one thousandth) of the total population for each chapter of political party as referred to in letter c which is proven by the ownership of a party membership card;
   g. Having permanent offices for the chapters on the central, provincial and regency/municipal levels until the last stage of Election;
   h. Submitting the account number for campaign fund bearing the name of the political party to the KPU.

Article 5

The names, symbols and logos that are submitted by a political party as referred to in Article 4 verse (2) letter h must not be the same with:
   a. The state flag or symbol of the Republic of Indonesia;
   b. Symbol of a state institution or Government institution;
   c. Name, flag, or symbol of another country or international institution/ agency;
   d. Name, flag, or symbol of a separatist movement organization or banned organization;
   e. Name and picture of an individual; or
   f. Resemblance in principal or in entirety with the name, symbol and icon of another political party.

Article 6

(1) KPU shall announce the registration of political parties to be the Election participants for 3 (three) days in print and electronic media.

(2) KPU shall open the registration for political parties as the candidates for Election Participants from 08.00 until 16.00 WIB.
Article 7

(1) A political party as mentioned in Article 4 can become an election participant by registering to the KPU.
(2) Registration, as mentioned in verse (1), shall be proposed in a letter signed by the President and the Secretary General or in other names of the Central Chapter of the Political Party.
(3) Registration, as mentioned in verse (2), shall be completed with the required documents.

Article 8

(1) The required documents as referred to in Article 7 paragraph (3) shall consist of:
   a. State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity;
   b. Decrees of the central chapter of the political party concerning the structures of the provincial chapters, regency/municipal chapters and district chapters;
   c. A letter of statement from the central chapter of the political party concerning the permanent office address and officers’ addresses of the national chapter, provincial chapters and regency/municipality chapters of the political party;
   d. A letter of statement from the central chapter of the political party concerning the inclusion of women’s representation of at least 30% (thirty percent) in the structure of the national chapter, provincial chapters and regency/municipality chapters;
   e. A letter of statement concerning the registration of name, symbol, and/or logo of the political party from the ministry in charge of government affairs in the sector of law and human rights;
   f. A proof of political party membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each regency/municipality;
   g. A proof of ownership of bank account bearing the name of the political party on the national level, provincial level and regency/municipal level;
   h. A copy of the statute and by-laws of the political party in accordance with the provisions of the regulations of laws; and
   i. The name and logo of the political party with the size of 10 x 10 cm in color as many as 5 (five) copies.

(2) The required documents as mentioned in verse (1) except letter a and f shall be submitted to the KPU in the form of authentic documents and authentic signature and wet stamp.

Article 9

(1) Officers of the political party on the national level shall register their party as an election participant candidate of the General Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD to the KPU by using the form of Model F-Parpol.
(2) The form for the registration of a political party to become a participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD as referred to in paragraph (1) shall
be signed by the President/Chairman and Secretary General or in other names of the central chapter of the political party and authentically stamped.

**Article 10**

(1) The application letter of political parties that have met the threshold to become a candidate for the contestant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD shall be submitted by the officers of the political party on the national level to the KPU attached with the proof of fulfillment of the required documents as referred to in Article 8 paragraph (1) letters a, b, c, d, e, g, h, and i and completed with a letter of statement on the fulfillment of meeting the threshold of DPR vote acquisition of the total legitimate votes nationally and the seat acquisition in DPR, Provincial DPRD, and Regency/Municipal DPRD in the Election of Members of DPR and DPRD in 2009 issued by the KPU.

(2) Copy of the required documents as referred to in Article 8 paragraph (1) letters a, g, and h and the letter of information on the fulfillment of meeting the threshold of DPR vote acquisition of the total legitimate votes nationally and the seat acquisition in DPR, Provincial DPRD, and Regency/Municipal DPRD in the Election of Members of DPR and DPRD in 2009 shall be submitted to the KPU as many as 2 (two) copies.

(3) Proof of the fulfillment of the required documents as referred to in Article 8 paragraph (1) letters b, c, d, and e, shall be made in 2 (two) copies to be submitted to the KPU which consist of:

- a. 1 (one) original; and
- b. 1 (one) copy

**Article 11**

(1) The application letter of political parties that have not met the threshold or a new political party shall be submitted by the officers of the political party on the national level to the KPU attached with the proof of fulfillment of the required documents as referred to in Article 8 paragraph (1) letters a, b, c, d, e, g, h, and i.

(2) Proof of the fulfillment of the required documents as referred to in Article 8 paragraph (1) letter f in the form of softcopy shall be submitted by the officers of the political party on the national level to the KPU.

(3) Proof of the fulfillment of the required documents as referred to in Article 8 paragraph (1) letter f in the form of hardcopy as many as 2 (two) copies together with the list of members shall be submitted by the officers of the political party on the regional level to the Regency/Municipal KPU.

(4) Copies of the required documents as referred to in Article 8 paragraph (1) letters a, g, and h shall be submitted to the KPU as many as 3 (three) copies.

(5) Proof of the fulfillment of the required documents as referred to in Article 8 paragraph (1) letters b, c, d, and e, shall be made in 3 (three) copies to be submitted to the KPU which consist of:

- a. 1 (one) original; and
- b. 2 (two) copies.
Article 12

(1) KPU in implementing the registration of political parties to be the candidate of the election participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD has the duty to:

   a. Receive registration documents;
   b. Record in the register the registration of political parties to become the candidate of the election participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD which includes:
      c. The name of the person that submits the application for registration;
      d. The name of the political party;
      e. The day, date and time of the reception; and
      f. The address and telephone number of the office of the political party/officers on the central level.
   g. Scrutinize the registration documents as referred to in Article 8 and the supporting administrative documents as referred to in Article 10 and Article 11.
   h. In the case that the political party has not met requirements as referred to in Article 8, Article 10, and Article 11, the Political Party shall complete the documents up to the end of the registration period.
   i. Providing token for the receipt of registration in accordance with the form in Appendix 1 Model F-Parpol.

(2) In the case that the political party as referred to in Article 11 cannot complete the requirements until the end of the registration period, the documents of the political party shall not be followed up to the administrative verification.

Article 13

During the registration period, Regency/Municipal KPU has the duty to:

   a. Receive and check the proof of political party membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each regency/municipality as referred to in Article 8 letter f.
   b. In the case that the political party has not completed the requirements as referred to in letter a, the political party can complete them up to the end of the registration period.
   c. Providing token for the receipt of registration in accordance with the form in Appendix 2 Model F-Parpol.

CHAPTER III

VERIFICATION OF POLITICAL PARTIES AS CANDIDATES FOR ELECTION PARTICIPANTS

Article 14

Verification of the requirements of Political Parties as Candidates for Election Participants shall be conducted administratively and factually.
Article 15

(1) KPU shall conduct the administrative verification on the completeness of documents to meet the requirements of political parties that did not pass the threshold as referred to in Article 11, in no more than 35 (thirty five) days, which include:

a. Registration application letter of the political party to become candidate for the election participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD is signed by the President/Chairman and Secretary General or in other names of the central chapter of the political party, and authentically stamped;

b. State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity that has been legalized by the Ministry of Laws and Human Rights;

c. Decrees of the central chapter of the political party concerning the affirmation of the provincial chapters, regency/municipal chapters and district chapters;

d. A letter of statement from the central chapter of the political party concerning the number of chapters in all provinces in accordance with the form of Model F1-Parpol;

e. A letter of statement signed by the leaders of the central chapter of the political party concerning the number organizational structures in 75% (seventy five percent) of the number of regencies/municipalities in each province in accordance with the form of Model F1-Parpol;

f. A letter of statement signed by the leaders of the central chapter of the political party concerning the number organizational structures in 50% (fifty percent) of the number of districts in regency/municipality in accordance with the form of Model F1-Parpol;

g. A letter of statement signed by the leaders of the central chapter of the political party concerning the inclusion of women's representation of at least 30% (thirty percent) in the structure of the national chapter, provincial chapters and regency/municipality chapters;

h. A letter of statement concerning the registration of name, symbol, and/or logo of the political party from the ministry that deals with government business in the sector of law and human rights;

i. A letter of statement signed by the leaders of the central chapter of the political party concerning the political party membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each chapter of the political party as referred to in letter e attached with the list of members' names in the form of hardcopy in accordance with the form of Model F2-Parpol and Appendix 1 Model F2-Parpol and softcopy in accordance with Appendix 2 Model F2-Parpol;

j. A letter of information on the domicile of the permanent office and permanent address from the district head or other name or from sub-district head/village head or other names attached with copies of legal documents as referred to in Article 4 letter g, in accordance with the form of Model F11-Parpol;

k. Copy of the account number bearing the name of the political party on the central, provincial and regency/municipal levels;

l. A copy of the statute and by-laws of the political party in accordance with the provisions of the regulations of laws;

m. The name and the logo of the political party with the size of 10 x 10 cm in color as many as 5 (five) exemplars.

(2) The result of the administrative verification as referred to in paragraph (1) shall be written in the official report in accordance with the form of Model F4-Parpol and the attachment.

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Article 16

(1) KPU shall give the official report on the result of the administrative verification as referred to in Article 15 paragraph (2) to the leaders of the central chapter of the political party in no later than 2 (two) days after the end of the period for the administrative verification.

(2) In the case that the political has not met the requirement as referred to in Article 16, the Political Party is given the chance to improve and/or complete the requirements in no later than 7 (seven) days after receiving written notice from the KPU.

(3) KPU shall verify the result of the improvement of administrative requirements proposed by the Political Party as referred to in paragraph (2) in no more than 13 (thirteen) days.

(4) Based on the result of the verification against the improvement of administrative requirements as referred to in paragraph (3), KPU shall make an official report concerning political parties applying as candidates for Election participants that meet the qualification and the ones that do not meet the administrative requirements.

(5) KPU shall notify the result of the administrative verification as referred to in paragraph (4) to political parties applying as candidates for Election participants and Bawaslu.

(6) In the case that political parties applying as candidates for Election participants meet the administrative requirements, KPU shall conduct the following activities:
   a. give the documents of the result of the administrative verification of political parties applying as candidates for Election participants to provincial KPU with an order to conduct factual verification;
   b. give the documents of the result of the administrative verification of political parties applying as candidates for Election participants to Regency/Municipal KPU via provincial KPU with an order to conduct factual verification.

Article 17

(1) After the administrative verification as referred to in Article 15 paragraph (1), KPU shall conduct factual verification in no later than 7 (seven) days related to the authenticity of the fulfillment of the requirements on:
   a. The number and structure of the officers of the political party in the central chapter;
   b. The fulfillment of women’s representation of at least 30% (thirty percent) in the structure of the national chapter;
   c. The domicile of the permanent office and legal documents, among others; certificate of ownership, a letter of borrowing for use, lease or contract until the end of election stages, namely; the oath taking of members of dpr, dpd and DPRD.

(2) The result of factual verification as referred to in paragraph (1) shall be written in the official report in accordance with the form of Model F5-Parpol and the attachment.
(3) KPU shall notify the result of factual verification to the leaders of the central chapter of the political party in no later than 2 (two) days after the end of the period for factual verification.

(4) In the case that political parties applying as candidates for Election participants have not met the requirements as referred to in paragraph (1), KPU shall give the political party the chance to improve it in no later than 7 (seven) days after receiving notification on the result of the factual verification.

(5) KPU shall verify the result of the improvement as referred to in paragraph (4) in no later than 13 (thirteen) days.

(6) KPU shall make an official report on the result of verification as referred to in paragraph (5) in no later than 2 (two) days in accordance with the form of Model F5-Parpol and the attachment.

(7) KPU shall give the official report on the result of factual verification to the political parties applying as candidates for Election participants and Bawaslu in no later than 2 (two) days after the writing of the official report on the result of factual verification.

**Article 18**

(1) After receiving the documents as referred to in Article 16 verse (6) letter a, the Provincial KPU shall conduct the factual verification in no later than 7 (seven) days on the truth of the fulfillment of the requirements on:
   a. The number and structure of the officers of the political party in the provincial chapter;
   b. The fulfillment of women’s representation of at least 30% (thirty percent) in the structure of the provincial chapter;
   c. The domicile of the permanent office and legal documents, among others; certificate of ownership, a letter of borrowing for use, lease or contract until the end of election stages, namely; the oath taking of members of dpr, dpd and DPRD.

(2) The result of factual verification as referred to in paragraph (1) shall be written in the official report in accordance with the form of Model F6-Parpol and the attachment.

(3) Provincial KPU shall notify the result of factual verification to the KPU, the leaders of the provincial chapter of the political party and Provincial Bawaslu in no later than 2 (two) days after the end of the period for factual verification.

(4) In the case that political parties applying as candidates for Election participants have not met the requirements as referred to in paragraph (1), Provincial KPU shall give the political party the chance to fix its submission in no later than 7 (seven) days after receiving notification on the result of the factual verification.

(5) Provincial KPU shall verify the result of the improvement as referred to in paragraph (4) in no later than 13 (thirteen) days.

(6) Provincial KPU shall make an official report on the result of verification as referred to in paragraph (5) in no later than 2 (two) days in accordance with the form of Model F6-Parpol and the attachment.

(7) Provincial KPU shall give the official report on the result of factual verification to the political parties applying as candidates for Election participants and Bawaslu in no later than 2 (two) days after the writing of the official report on the result of factual verification.
Article 19

(1) After receiving the documents as referred to in Article 16 paragraph (6) letter b, Regency/Municipal KPU shall conduct the factual verification in no later than 21 (twenty one) days on the truth of the fulfillment of the requirements on:
   a. The number and structure of the officers of the political party in the Regency/Municipal chapter;
   b. The fulfillment of women’s representation of at least 30% (thirty percent) in the structure of the Regency/Municipal chapter;
   c. The domicile of the permanent office and legal documents, among others; land ownership certificate, a letter of borrowing for use, lease or contract until the end of election stages, namely; the oath taking of members of DPR, DPD and DPRD;
   d. The membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each chapter of the political party of Regency/Municipal level.

(2) Requirement verification as referred to in paragraph (1) letters a, b, and c shall be conducted factually.

(3) Requirement verification as referred to in paragraph (1) letter d shall be conducted administratively and factually.

(4) Verification result as referred to in paragraph (2) and (3) shall be written in the official report in accordance with the form of Model F8-Parpol and the attachment.

(5) Regency/Municipal KPU shall notify the result of factual verification to the leaders of the Regency/Municipal chapter of the political party in no later than 2 (two) days after the end of the period for factual verification.

(6) In the case that political parties applying as candidates for Election participants have not met the requirements as referred to in paragraph (1), Regency/Municipal KPU shall give the political party the chance to improve it in no later than 7 (seven) days after receiving notification on the result of the factual verification.

(7) Regency/Municipal KPU shall verify the result of the improvement as referred to in paragraph (6) in no later than 13 (thirteen) days.

(8) Regency/Municipal KPU shall make an official report on the result of verification as referred to in paragraph (7) in an open plenary session in no later than 2 (two) days in accordance with the form of Model F8-Parpol and the attachment.

(9) Regency/Municipal KPU shall give the official report on the result of factual verification to the political parties applying as candidates for Election participants, KPU through Provincial KPU, and Regency/Municipal Panwaslu in no later than 2 (two) days after writing the official report on the result of factual verification.

Article 20

(1) Regency/Municipal KPU shall conduct the administrative verification against the membership of the political parties by matching the list of the names of members of the political parties received from KPU with the membership identification cards.
(2) The result of the administrative verification as referred to in paragraph (1) shall be followed up by factual verification of the membership of the political parties nominating as the candidate for the Election participants in the following way:

a. Regency/Municipal KPU shall conduct factual verification using simple random sampling method or census;

b. Simple random sampling method as referred to in letter a is taking and examining at random 10% (ten percent) of all the names of a political party members in the Regency/Municipality chapter for the political party that has members of more than 100 (one hundred) persons as referred to in Appendix III;

c. In the case that the random sampling of 10% (ten percent) ends up with a fraction integer, it must be rounded up;

b. The census method is applied in the case when the number of the members of a political party in the Regency/Municipality chapter is just up to 100 (one hundred) persons;

d. Determination of samples as referred to in letter b shall be done by Regency/Municipal KPU under the supervision of Provincial KPU and the result shall be reported to the KPU;

e. Provincial KPU shall conduct supervision and monitoring the implementation of verification by the Regency/Municipal KPU shall and the result shall be reported to the KPU.

g. Regency/Municipal KPU shall conduct factual verification against the membership by matching and examining directly the congruence between the membership identity card and the name of each member of the political party;

h. The result of factual verification against the membership of a political party through sampling method is projected against the number of population in order to know the fulfillment of minimum requirement of 1,000 members or 1/1,000 persons of political party members of the whole population in the Regency/Municipality KPU as referred to in Appendix II.

**Article 21**

(1) In the case that the result of the membership projection as referred to in Article 20 letter f is not met, the political party shall make improvement to meet membership requirements in no later than 7 (seven) days after the notification of the result of factual verification by Regency/Municipal KPU.

(2) Improvement to meet membership requirements as referred to in paragraph (1) shall be done by submitting a list of members of the political party of at least 1,000 (one thousand) or 1/1,000 (one per one thousand) of the population of the Regency/Municipality that has not met the membership requirements.

(3) In the case that membership verification of a political party is conducted by the census method, the improvement can be done by submitting the lacking number (or more) of the members.

(4) Regency/Municipal KPU shall conduct verification on the revision of membership of political parties as referred to in verse (2) by sampling 10% (ten percent) of the list of political party members resulted from the improvement.
(5) Regency/Municipal KPU shall conduct verification on the revision of membership of the political party as referred to in verse (3) by using the Census method.
(6) The Provincial KPU shall supervise and monitor the implementation of verification of membership resulted from improvement.

Article 22
(1) After receiving the official report on the result of factual verification from Regency/Municipal KPU as referred to in Article 19, verse (7), Provincial KPU shall make consolidation of the result of factual verification on the membership of political parties registering as election participants in an open plenary session.
(2) The result of consolidation as referred to in verse (1) shall be written in an official report in accordance with the form of Model F7-Parpol.
(3) The Provincial KPU shall submit the official report on consolidation of the factual verification results against the membership of political parties as referred to in verse (2) to the KPU, leaders of political parties on the provincial level and provincial Bawaslu.

Article 23
(1) KPU shall make consolidation of the result of administrative and factual verification as referred to in Article 15, Article 17, Article 18, Article 19, and Article 22 and write the result in the official report in accordance with the form of Model F9-Parpol and in accordance with the form of Model F10-Parpol.
(2) The official report as referred to in verse (1) shall be used as the guidance to establish the political parties as the participants in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD.
(3) Consolidation and establishment of official report shall be conducted in an open Plenary Session.

CHAPTER IV

ESTABLISHMENT OF ELECTION PARTICIPANTS

Article 24
(1) Political parties registering to participate in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD that meet the requirements to become contestants in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD shall be affirmed as contesting political parties in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD in a KPU decision.
(2) The establishment of political parties as participants in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD by the KPU, as referred to in verse (1), shall be conducted in an open Plenary Session.
(3) The establishment of political parties as participants in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD by the KPU, as referred to in verse (1), shall be announced by the KPU.
Article 25

(1) The establishment of the ordinal number of political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD shall be conducted through a lot in an open KPU Plenary Session, and attended by the representatives of political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD.

(2) The result of ordinal number establishment for political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD as referred to in verse (1) shall be announced by the KPU.

Article 26

Political parties failing to meet the requirements shall not be established as participants of the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD, and the reasons regarding the failure of the party’s registration shall be notified to the relevant party.

Article 27

KPU shall vastly announce the verification results, as referred to in Article 24 and Article 25.

CHAPTER V

ELECTORAL DISPUTES

Article 28

Electoral disputes taking place following the enactment of the KPU Decision establishing participating political parties shall be handled firstly by the Bawaslu.

Article 29

In the case where the electoral dispute related to the verification of political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD as referred to in Article 28 cannot be resolved, the parties who feel that the KPU decree is detrimental to their interest can file a suit to the appellate court of the State Administration Court.

Article 30

(1) The appellate court of the State Administration Court will scrutinize and determine the suit as referred to in Article 29 in no longer than 21 (twenty one) days after the suit being filed is considered complete.

(2) The decision of the appellate court of the State Administration Court as referred to in paragraph (1) can only be challenged by making an appeal to the Supreme Court of the Republic of Indonesia.

(3) The appeal to the Supreme Court of the Republic of Indonesia as referred to in verse (2) shall be made in no longer than 7 (seven) workdays after the issuance of the decision of appellate court of the State Administration Court as referred to in verse (1).
(4) The Supreme Court of the Republic of Indonesia is obliged to give the decision on the appeal as referred to in verse (3) in no longer than 30 (thirty) workdays after the reception of the appeal.

(5) The decision to the Supreme Court of the Republic of Indonesia as referred to in verse (4) is final and binding, and there is no other legal effort that can be pursued.

(6) KPU is obliged to follow up the decision of the appellate court of the State Administration Court as referred to in verse (1) or the decision of the Supreme Court of the Republic of Indonesia as referred to in verse (5) in no longer than 7 (seven) workdays.

CHAPTER VI

OTHER PROVISIONS

Article 31

(1) Provisions related to the procedure for examining and establishing local parties to become participants in the election of Members of Dewan Perwakilan Rakyat Aceh (DPRA) and Members of Dewan Perwakilan Rakyat Kabupaten/Kota (DPRK) in the province of Aceh follow the provisions as regulated in Law Number 11 of 2006 concerning the Aceh Governance as well as this Regulation.

(2) Further provisions related to registration, verification and establishment of local parties to become participants in the election of Members of Dewan Perwakilan Rakyat Aceh (DPRA) and Members of Dewan Perwakilan Rakyat Kabupaten/Kota (DPRK) in the province of Aceh shall be governed by the regulation of Election Independent Commission (KIP) of Aceh, based on the provisions in the Regulation of Laws and in observant to the guidance provided by the KPU.

Article 32

For the sake of verification and establishment of political parties to become contestants in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD, in relation to the accuracy of the result of verification, KPU, in conducting the verification on the fulfillment of the requirements for political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD can utilize the network of technology for the conduct of verification and establishment of political parties participating in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD.

Article 33

To conduct the verification on the fulfillment of requirements of political parties to participate in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD, the KPU, Provincial KPU and Regency/Municipal KPU may form a taskforce for operation and counseling, with the personnel consisting of KPU, Provincial KPU and Regency/Municipal KPU and other agencies that are considered necessary and closely related to the implementation of verification on the fulfillment of requirements of political parties to participate in the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD.
CHAPTER VII

CLOSING PROVISIONS

Article 34
The forms for registration, verification and establishment of political parties to participate for the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD are as the ones referred to in Appendix I, II and III that become inseparable part of this Regulation.

Article 35
The schedule for registration, verification and affirmation of political parties to become contestants for the election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD is as it is referred to in the Regulation of the National Election Commission Number 07 of 2012 on the Stages, Programs, and Schedule of the Administration of the election of Members of the House of Representatives, House of Regional Representatives, and Regional House of Representatives in 2014.

Article 36
As per the enactment of this Regulation, the National Election Commission Regulation Number 12 of 2008 concerning the Technical Guidance for the Procedure in the Examination, Verification and Establishment of political parties to Participate in the 2009 Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD is annulled and declared void.

Article 37
This regulation comes into force as per its date of enactment.
For each and every one to be aware, the enactment of this Regulation shall be placed in the State News of the Republic of Indonesia

Established in Jakarta
July 31, 2012

CHAIRMAN,

HUSNI KAMIL MANIK
APPENDIX I
NATIONAL ELECTION COMMISSION REGULATION
NUMBER...............OF 2012
CONCERNING
REGISTRATION, VERIFICATION AND
ESTABLISHMENT OF POLITICAL PARTIES AS
ELECTION PARTICIPANTS FOR THE ELECTION OF
MEMBERS OF THE HOUSE OF REPRESENTATIVES,
THE PROVINCIAL HOUSE OF REPRESENTATIVES
AND REGENCY/MUNICIPAL HOUSE OF
REPRESENTATIVES

TYPES OF FORMS FOR REGISTRATION, VERIFICATION AND ESTABLISHMENT OF
POLITICAL PARTIES AS ELECTION PARTICIPANTS FOR THE ELECTION OF MEMBERS OF
THE HOUSE OF REPRESENTATIVES, THE PROVINCIAL HOUSE OF REPRESENTATIVES
AND REGENCY/MUNICIPAL HOUSE OF REPRESENTATIVES

1. Model F-Parpol: A letter of Registration, Verification and Establishment of Political
     Parties as Election Participants for the Election of Members of the
     House of Representative, the Provincial House of Representative and
     Regency/Municipal House of Representative.
     Attachment 1 Model F-Parpol
     Token for the receipt of registration documents
     Attachment 2 Model F-Parpol
     Token for the receipt of political party membership card

2. Model F1-Parpol: A letter of statement from the central chapter of the political party
     concerning the permanent office address and officers’ addresses of the
     national chapter, provincial chapters and regency/municipality
     chapters as well as district chapters of the political party.
     Attachment 1 Model F1-Parpol
     Organizational Structure and permanent office address of the political
     party on the provincial level.
     Attachment 2 Model F1-Parpol
     Organizational Structure and permanent office address of the political
     party on the regency/municipal level.
     Attachment 3 Model F1-Parpol
     Organizational Structure and permanent office address of the political
     party on the district level.

3. Model F2-Parpol: A letter of statement from the central chapter of the political party
     concerning the number of the political party members on the
     regency/municipal level.
     Attachment 1 Model F2-Parpol
     Consolidated list of political party members in the area of the
     regency/municipality
     Attachment 2 Model F2-Parpol
     List of names and addresses of political party members in the area of
     each regency/municipality

4. Model F3-Parpol: A letter of statement from the central chapter of the political party

concerning women’s representation of at least 30% (thirty percent) in the structure of the national chapter.

5. **Model F4-Parpol**: Official report on the Administrative Verification of the Political Party Structure in the Central Chapter.
   **Attachment Model F4-Parpol**
   Administrative Verification Sheet of the Political Party Structure in the Central Chapter

6. **Model F5-Parpol**: Official report on the Factual Verification/ Factual Verification as the Result of Improvement of the Political Party Structure in the Central Chapter.
   **Attachment Model F5-Parpol**
   Sheet of Factual Verification/ Factual Verification as the Result of Improvement of the Political Party Structure in the Central Chapter

7. **Model F6-Parpol**: Official report on the Factual Verification/ Factual Verification as the Result of Improvement of the Political Party Structure in the Provincial Chapter.
   **Attachment Model F6-Parpol**
   Administrative Verification Sheet of the Political Party Structure in the Provincial Chapter

8. **Model F7-Parpol**: Official report on the Consolidation of the result of Verification against the Officers and Members of Political Party in the regency/municipal level.

9. **Model F8-Parpol**: Official report on the Factual Verification/ Factual Verification as the Result of Improvement of the Political Party Officers and Members in the regency/municipal level.
   **Attachment 1 Model F8-Parpol**
   Sheet of Factual Verification/ Factual Verification as the Result of Improvement of the Political Party Officers in the regency/municipal level
   **Attachment 2 Model F8-Parpol**
   Sheet of Factual Verification of the political party members in the regency/municipal level

10. **Model F9-Parpol**: Official report on the Consolidation of the Results of Verification against the Officers of Political Parties by the National Election Commission

11. **Model F10-Parpol**: Official report on the Consolidation of Political Party Membership in each regency/municipality

12. **Model F11-Parpol**: A letter of information regarding the permanent Office Address of the political party on the level of province/ regency/municipality from district head or in other name or from sub-district head/village head or in other name.

………………………………………………………………………………… Party,

It is founded under the Notary Deed: .................................................................
Dated ................................................................. Number ................................................................. And registered in the Ministry of Law and Human rights in line with Law Number 2 of 2008 as amended by Law Number 2 of 2011, Number ................................................................. dated .................................................................

With the domicile at .................................................................................. Telephone number ............................................ Facsimile .................................................................

In line with the provision in Article 14 of Law Number 8 of 2012 concerning the Election of Members of DPR, DPD and DPRD, herewith the leaders of the Political Party................................................................. register the political party to become candidate for contestant in the Election of Members of DPR, Provincial DPRD and Regency/Municipal DPRD in 2014.

This registration is completed with the required documents as referred to in Article 15 and Article 17 verse (1) of Law Number 8 of 2012 consisting of 3 (three) copies each of:

1. State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity that has been legalized by Ministry of Laws and Human Rights;

2. A letter of statement on having chapters at the level of province, regency/municipality and districts all over Indonesia (attached);

3. Decrees of the central chapter of the political party concerning the structures of the provincial chapters (attached);

4. Decrees of the central chapter of the political party concerning the structures of regency/municipal chapters (attached);

5. Decrees of the central chapter of the political party concerning the structures of district chapters (attached);

6. A letter of statement stating of having membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each chapter of the political party in the regency/municipal chapters (Form of Model F2-Parpol);

7. A letter of information on the domicile of the permanent office and permanent address from the district head or other name or from sub-district head/village head or other names, by attaching the evidence of land ownership a letter of borrowing for use, lease or contract until the end of election stages;
8. A letter of statement from the central chapter of the political party concerning the inclusion of women’s representation of at least 30% (thirty percent) in the structure of the national chapter (Form of Model F3-Parpol);

9. A letter of statement concerning the registration of name, symbol, and/or logo of the political party from the Ministry of Laws and Human Rights;

10. A letter of Information on the meeting of threshold of DPR vote acquisition of the number of valid votes nationally as the result of Election 2009 and seat acquisition in DPR, Provincial DPRD and regency/municipal DPRD;

11. The name and logo of the political party as the Contesting Political Party for the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD in 2014 with the size of 10 x 10 cm in color as many as 5 (five) exemplars.

12. Copy of the account number bearing the name of the political party;

13. Copy of the statute and by-laws of the political party.

Jakarta, ..............................

LEADERS OF THE POLITICAL PARTY ON THE CENTRAL LEVEL
........................................... PARTY

PRESIDENT, ............................ SECRETARY GENERAL,

........................................... .................................

   (signature and name) ................................. (signature and name)

INKED CHOP

Note:
Information letter as stated in point 10 is only for political parties that have fulfilled the threshold in acquiring national votes in 2009 Election.
TOKEN OF THE RECEIPT OF REGISTRATION DOCUMENT

Today …………. (date) ……………….(month) ……………………….. 20 ..... (year)

The National Election Commission has received documents required for registration from the political party of …………………………………………………………………….. as the candidate of the contestant in 2014 Election as many as ……. (…………) copies that include:

<table>
<thead>
<tr>
<th>No.</th>
<th>DOCUMENT</th>
<th>STATUS</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity (Article 8 paragraph (1) letter a)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>2.</td>
<td>Decree of the central chapter on provincial chapters, regency/municipal chapters and district chapters (Article 8 paragraph (1) letter b)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>3.</td>
<td>A letter of statement from the central chapter of the political party concerning the permanent office address and officers’ addresses of the national chapter, provincial chapters and regency/municipality chapters as well as district chapters of the political party (Article 8 paragraph (1) letter c)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>4.</td>
<td>A letter of statement from the central chapter of the political party concerning the inclusion of women’s representation of at least 30% (thirty percent) in the structure of the national chapter, provincial chapters, regency/municipal chapters and district chapters (Article 8 paragraph (1) letter d)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>5.</td>
<td>A letter of statement concerning the registration of name, symbol, and/or logo of the political party from the ministry that deals with government business in the sector of law and human rights (Article 8 paragraph (1) letter e)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>6.</td>
<td>Proof of the political party membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each regency/municipality in the form of softcopy (Article 8 paragraph (1) letter f)</td>
<td>Existing</td>
<td>Not Existing (please write the total number of members)</td>
</tr>
<tr>
<td>No.</td>
<td>DOCUMENT</td>
<td>STATUS</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-----</td>
<td>---------------------------------------------------------------------------</td>
<td>------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>7.</td>
<td>A proof of ownership of bank account bearing the name of the political party on the national level, provincial level and regency/municipal level in the same bank (Article 8 paragraph (1) letter g)</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>8.</td>
<td>Copies of the statute and by-laws of the political party in accordance with the provisions of the regulations of laws</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
<tr>
<td>9.</td>
<td>A letter of Information on the meeting of threshold of DPR vote acquisition of the number of valid votes nationally and seat acquisition in DPR, Provincial DPRD and regency/municipal DPRD as the result of Election 2009</td>
<td>Existing</td>
<td>Not Existing</td>
</tr>
</tbody>
</table>

Receiving Officer

(.............................)
Signature and name

Submitting Person

(.............................)
Signature and name
TOKEN OF THE RECEIPT OF MEMBERSHIP CARD OF POLITICAL PARTY

Today ........... (date) .................(month) .................................. 20 .. (year)

The Regency/Municipal Election Commission of ..........................has received the membership card of political party of ................................................................. as many as .........
(....... membership cards as the documents for registration of a political party to become a contestant in 2014 Election as referred to in Article 8 letter f of Law Number 8 of 2012, as many as ....... (.........) copies:

Receiving Officer                            Submitting Person

(..........................)                           (..........................)
Signature and name                           Signature and name
STATEMENT LETTER
NUMBER: ..............

The undersigned:

1. Name : .................................................................
   Position : President of Party ...........................................

2. Name : .................................................................
   Position : Secretary General of Party .................................

State truthfully that ......................... Party already has complete structural officers:
1. In all provinces as stated in the Attachment of this Letter of Statement and each has permanent address and office.
2. In the regency/municipal level, 75% (seventy five percent) of the total regencies/municipalities of the province and each has permanent address and office as stated in the Attachment of this Letter of Statement;
3. In the district level 50% (fifty percent) of the number of districts in the regency/municipality as stated in the Attachment of this Letter of Statement;

This letter is truthfully written, and if it is found in the future that this is not true, we are ready to be processed based on the provision of the applicable laws.

Jakarta, .................

PRESIDENT,  
(Signature and name)

SECRETARY GENERAL,  
(Signature and name)

Ink stamp
POLITICAL PARTY OF NATIONAL LEVEL

………………………….. PARTY

LIST OF OFFICERS AND ADDRESS

OF THE POLITICAL PARTY ON PROVINCIAL LEVEL

<table>
<thead>
<tr>
<th>NO</th>
<th>STRUCTURAL OFFICERS</th>
<th>NAME</th>
<th>NUMBER OF DECREE</th>
<th>MEMBERSHIP CARD NUMBER</th>
<th>OFFICE ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Province: ..........</td>
<td>a. Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Province: ..........</td>
<td>a. Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Province: ..........</td>
<td>a. Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Province: ..........</td>
<td>a. Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Jakarta, ..........................................................

LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL

………………………….. PARTY

PRESIDENT, ..........................................................

(SENSITIVE DATA REDACTED)

Ink stamp

SECRETARY GENERAL ..........................................................

(SENSITIVE DATA REDACTED)
POLITICAL PARTY OF NATIONAL LEVEL  
………………………….. PARTY  

LIST OF OFFICERS AND ADDRESS OF THE POLITICAL PARTY ON REGENCY/MUNICIPAL LEVEL  

(AT LEAST 75% OF THE NUMBER OF REGENCIES/MUNICIPALITIES)  

<table>
<thead>
<tr>
<th>NO</th>
<th>STRUCTURAL OFFICERS</th>
<th>NAME</th>
<th>NUMBER OF DEGREE</th>
<th>MEMBERSHIP CARD NUMBER</th>
<th>OFFICE ADDRESS</th>
</tr>
</thead>
</table>
| 1. | Province: ………….. Regency/Municipality*: …………………  
       a. Chairman  
       b. Secretary  
       c. Treasurer  |
| 2. | Province: ………….. Regency/Municipality*: …………………  
       a. Chairman  
       b. Secretary  
       c. Treasurer  |
| 3. | Province: ………….. Regency/Municipality*: …………………  
       a. Chairman  
       b. Secretary  
       c. Treasurer  |
| 4. | Province: ………….. Regency/Municipality*: …………………  
       a. Chairman  
       b. Secretary  
       c. Treasurer  |

Jakarta, ………………………  
LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL  
………………………….. PARTY  

PRESIDENT,  
SECRETARY GENERAL  

……………………………… Ink stamp  
(Signature and name)  
(*) strike through unneeded option
# POLITICAL PARTY OF NATIONAL LEVEL  
## PARTY

### LIST OF OFFICERS AND ADDRESS OF THE POLITICAL PARTY ON DISTRICT LEVEL

(At least 50% of the number of districts)

<table>
<thead>
<tr>
<th>NO</th>
<th>STRUCTURAL OFFICERS</th>
<th>NAME</th>
<th>NUMBER OF DEGREE</th>
<th>MEMBERSHIP CARD NUMBER</th>
<th>OFFICE ADDRESS</th>
</tr>
</thead>
</table>
| 1. | Province: ............  
   Regency/Municipality*: ..................................  
   District: ...............  
   a. Chairman  
   b. Secretary  
   c. Treasurer | | | |
| 2. | Province: ............  
   Regency/Municipality*: ..................................  
   District: ...............  
   a. Chairman  
   b. Secretary  
   c. Treasurer | | | |
| 3. | Province: ............  
   Regency/Municipality*: ..................................  
   District: ...............  
   a. Chairman  
   b. Secretary  
   c. Treasurer | | | |
| 4. | Province: ............  
   Regency/Municipality*: ..................................  
   District: ...............  
   a. Chairman  
   b. Secretary  
   c. Treasurer | | | |

Jakarta, .........................

LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL  
## PARTY  
### PRESIDENT,  
#### (Signature and name)

### SECRETARY GENERAL  
#### (Signature and name)

*) strike through unneeded option
STATEMENT LETTER

NUMBER:................

The undersigned:

1. Name : ........................................................................................................
   Position : President of Party ........................................................................
2. Name : ........................................................................................................
   Position : Secretary General of Party ...........................................................

State truthfully that .................................................................Party already has the members as many as .......... persons in each regency/municipal chapter with the details as written in the attachment of this Statement Letter and the softcopy attached to this Statement Letter.

The list of member’s names for each Regency/Municipality*) has been completed with the copies of membership cards that have been endorsed by the political party chapter leaders ..........to be submitted to the Regency/Municipal KPU.

This letter is truthfully written, and if it is found in the future that this is not true, we are ready to be processed based on the provision of the applicable laws.

Jakarta, .........................

PRESIDENT, ..............................................................
(SENTRY GENERAL ..............................................................

.............................................. ..............................................
(Signature and name) (Signature and name)

Stamp Duty Rp 6.000,-

Ink stamp
CONSOLIDATED LIST OF MEMBERS OF POLITICAL PARTY
IN THE AREA OF REGENCY/MUNICIPALITY

PROVINCE: .................................................................

<table>
<thead>
<tr>
<th>NO</th>
<th>REGENCY/MUNICIPALITY</th>
<th>NUMBER</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Jakarta, ..........................

LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL
.............................. PARTY

PRESIDENT, ..........................  
SECRETARY GENERAL ..........................

..........................  
(Ink stamp)
..........................
(Ink stamp)

(Signature and name)  
(Signature and name)

*) strike through unneeded option
LIST OF OFFICERS AND ADDRESS
OF THE POLITICAL PARTY ON REGENCY/MUNICIPALITY LEVEL

PROVINCE: .................................................................
REGENCY/MUNICIPALITY*): ...........................................
DISTRICT: .................................................................
VILLAGE/KELURAHAN: .............................................

<table>
<thead>
<tr>
<th>NO</th>
<th>NAME</th>
<th>AGE</th>
<th>MEMBERSHIP CARD NUMBER</th>
<th>RESIDENTIAL REGISTRATION NUMBER</th>
<th>OFFICE ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Jakarta, ............................................

LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL
............................................ PARTY

CHAIRMAN OF DPC/OTHER NAMES,     SECRETARY OF DPC/OTHER NAMES

........................................ Ink stamp ........................................
(Signature and name)                (Signature and name)

Notes:
1. Membership card of each political party member is submitted by the Political Party Chapter to the Regency/Municipal KPU;
2. *) Strike through unneeded option;
3. Softcopy of list of names and addresses of political party members for each Regency/Municipality of each province is submitted to the KPU.
STATEMENT LETTER
NUMBER:………………………….

The undersigned:

1. Name : …………………………………………………………………………….
   Position : President of Party…………………………………………………….

2. Name : …………………………………………………………………………….
   Position : Secretary General of Party ………………………………………...

State truthfully that …………………… Party already has women’s representation (at least 30%) of the number of officers in the structure of the national chapter, provincial chapters, Regency/Municipal chapters, District chapters or in other names, with the following details:

<table>
<thead>
<tr>
<th>NO.</th>
<th>NUMBER OF OFFICERS IN THE STRUCTURE</th>
<th>NUMBER OF WOMEN IN THE STRUCTURE</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>National Chapter</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Provincial Chapter</td>
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<td>Province ……………………………</td>
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<td>Province ……………………………</td>
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<tr>
<td>3.</td>
<td>Regency/Municipal Chapter</td>
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<tr>
<td></td>
<td>Regency/Municipality*)</td>
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<td>Regency/Municipality*)</td>
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</tbody>
</table>

This letter is truthfully written, and if it is found in the future that this is not true, we are ready to be processed based on the provision of the applicable laws.

Jakarta, ………………………

LEADERS OF POLITICAL PARTY OF NATIONAL LEVEL
…………………………… PARTY
PRESIDENT,
…………………………
SECRETARY GENERAL

…………………………… (Signature and name)
…………………………… (Signature and name)

*) strike through unneeded option

IFES Indonesia - unofficial and unauthorized translation of KPU Regulation 8/2012 on Registration, Verification and Establishment of Political Parties as Election Participants for the Election of Members of The House of Representatives, People’s Representatives Council and Regional House of Representatives
Comments and edits to translation are welcome at info@ifesindonesia.org
OFFICIAL REPORT ON THE ADMINISTRATIVE VERIFICATION
ON POLITICAL PARTY OFFICERS ON THE CENTRAL CHAPTER

Today, .................. (date) .................. (month) .................. (year) 20........

The National Election Commission has conducted the administrative verification as the candidate for 2014 Election Participants on:

1. Registration application letter of the political party to become candidate for the election participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD which is signed by the President/Chairman and Secretary General or in other names of the central chapter of the political party and authentically stamped;
2. Copies of State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity that has been legalized by the Ministry of Laws and Human Rights;
3. Decrees of the central chapter of the political party concerning the affirmation of the provincial chapters and regency/municipal chapters;
4. A letter of statement signed by the leaders of the central chapter of the political party concerning the number organizational structures in 75% (seventy five percent) of the number of regencies/municipalities in the province;
5. A letter of statement signed by the leaders of the central chapter of the political party concerning the number organizational structures in 50% (fifty percent) of the number of districts in the regency/municipality;
6. A letter of statement signed by the leaders of the central chapter of the political party concerning women’s representation of at least 30% (thirty percent) in each level of political party level;
7. A letter of statement signed by the leaders of the central chapter of the political party concerning the political party membership consisting of no less than 1,000 (one thousand) individuals or 1/1,000 (one thousandth) of the number of population in each chapter of the political party as referred to in letter d attached with the list of members’ names in the form of softcopy;
8. A letter of information on the domicile of the permanent office and permanent address from the district head or other name or from sub-district head/village head or other names attached with legal documents as referred to in Article 4 letter g;
9. A letter of statement signed by the leaders of the central chapter of the political party concerning the name and logo of the political party;
10. Copies of the account number bearing the name of the political party on all levels of the organization;
This official report is made with the result as attached to be handed over:
   1. One set to the political party nominating for Election Contestant;
   2. One set to the KPU; and
   3. One set to the Bawaslu.

Jakarta , __________________________

THE NATIONAL ELECTION COMMISSION
1. ............................................ (Chairman) ..............................
2. ............................................ (Member) ..............................
3. ............................................ (Member) ..............................
4. ............................................ (Member) ..............................
5. ............................................ (Member) ..............................
6. ............................................ (Member) ..............................
7. ............................................ (Member) ..............................
### ADMINSISTRATIVE VERIFICATION SHEET
**POLITICAL PARTY ON THE CENTRAL CHAPTER**

**PARTY:**

<table>
<thead>
<tr>
<th>NO</th>
<th>DOCUMENT TO BE VERIFIED</th>
<th>STATUS</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Registration application letter of the political party to become candidate for the election participant of the Election of Members of DPR, Provincial DPRD, and Regency/Municipal DPRD which is signed by the President/Chairman and Secretary General or in other names of the central chapter of the political party and authentically chopped. (Model F-Parpol)</td>
<td>Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>2.</td>
<td>Copies of State Gazette of the Republic of Indonesia which states that the political party has been registered as a legal entity that has been legalized by the Ministry of Laws and Human Rights</td>
<td>Found</td>
<td>MS/TMS</td>
</tr>
</tbody>
</table>
| 3. | a. A letter of statement signed by the President and the Secretary General of the political party concerning the number organizational chapters in the level of:  
1) provinces all over Indonesia  
2) regencies/municipalities of at least 75 % (seventy five percent) of the number of regencies/municipalities in the province  
3) districts of at least 50 % (fifty percent) of the number of districts in the regency/municipality (Model F1-Parpol) | Found | MS/TMS |
|    | b. Decrees of the central chapter of the political party concerning the affirmation of the provincial chapters | Found | MS/TMS |
|    | c. Organizational Structure and permanent office address of the political party on the provincial level (Attachment Model F1-Parpol). | Found | MS/TMS |
|    | d. Decrees of the central chapter or provincial chapter of the political party concerning the affirmation of the structure of the regency/municipal chapter. | Found | MS/TMS |
|    | e. Organizational Structure and permanent office address of the political party on the regency/municipal level (Attachment 2 Model F1-Parpol). | Found | MS/TMS |
|    | f. Decrees of the central chapter, provincial chapter or regency/municipal chapter of the political party concerning the affirmation of the structure of District Chapter. | Found | MS/TMS |
|    | g. Organizational Structure and permanent office address of the political party on the district level | Found | MS/TMS |

Comments and edits to translation are welcome at info@ifesindonesia.org
<table>
<thead>
<tr>
<th>NO</th>
<th>DOCUMENT TO BE VERIFIED</th>
<th>STATUS</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Attachment 3 Model F1-Parpol)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>a. A letter of statement on having members in each regency/municipality (Model F2-Parpol)</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
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<tr>
<td></td>
<td>b. Consolidated list of political party members in the area of the regency/municipality (Attachment 1 Model F2-Parpol)</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td></td>
<td>c. List of names and addresses of political party members in the area of each regency/municipality (Attachment 2 Model F2-Parpol)</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>5.</td>
<td>A letter of information from the district head or other name or from sub-district head/village head or other names concerning ownership of permanent office of the provincial chapter accompanied with copy of certificate of ownership or rent or borrowing agreement*)</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>6.</td>
<td>A letter of statement signed by the leaders of the central chapter of the political party concerning the inclusion of women’s representation in all level of chapters of the political party (Model F3-Parpol)</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>7.</td>
<td>A letter of statement concerning the registration of name, symbol, and/or logo of the political party from the Ministry of Laws and Human Rights</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>8.</td>
<td>A letter of Information on threshold of the national valid votes acquisition in 2009 election and seat acquisition of the political parties in DPR, Provincial DPRD and regency/municipal DPRD from KPU</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>9.</td>
<td>The name and logo of the political party that will be used in the 2014 Election with the size of 10 x 10 cm in color as many as 5 (five) exemplars</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>10.</td>
<td>Copy of the account number bearing the name of the political party and the account for the Campaign fund bearing the name of the political party</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
<tr>
<td>11.</td>
<td>Copy of the statute and by-laws of the political party.</td>
<td>Found / Not Found</td>
<td>MS/TMS</td>
</tr>
</tbody>
</table>

Jakarta, ……………………………..

THE NATIONAL ELECTION COMMISSION

1. ……………………………………… (Chairman) ……………………………
2. ……………………………………… (Member) ……………………………
3. ……………………………………… (Member) ……………………………
4. ……………………………………… (Member) ……………………………
5. ……………………………………… (Member) ……………………………
6. ……………………………………… (Member) ……………………………
7. ……………………………………… (Member) ……………………………

Notes:
1. Statement letter in point 4 is only for Political Parties that did not meet the threshold of the national valid vote acquisition in 2009 Election.
2. Information letter in point 8 is only for Political Parties that met the threshold of the national valid vote acquisition in 2009 Election.

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OFFICIAL REPORT ON THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE REVISION*) ON POLITICAL PARTY OFFICERS AT CENTRAL CHAPTER

NUMBER: ............... 

Today ................... (date) ................... (month) ................... (year) 20.......

The National Election Commission has conducted verification factually against:

1. Officers holding structural position of the Political Party ......................
2. Women’s representation (at least 30%) in each level of the structure of Political Party ...
3. Domicile of the permanent office of the central chapter of the Political Party ................ together with the proof of ownership of the permanent office.

Based on the result of the factual verification, KPU decides:

1. The names holding the structural position of the Political Party ............. in agreement/not in agreement with the Decree of the Minister of Laws and Human Rights No. .............. dated on ......................................
2. The portion of Women’s representation in the Central Chapter of Party ........ meets/does not meet*) 30% (thirty percent) of women’s representation
3. Domicile of the permanent office of the central chapter of the Political Party ............... is in agreement/not in agreement with the Decree of the Minister of Laws and Human Rights and the proof of ownership of the office is in agreement/not in agreement*) with the; domicile/address of the permanent office.

This official report is made with the result as attached to be handed over:

1. One set to the political party nominating for Election Contestant;
2. One set to the KPU; and
3. One set to the Bawaslu.

Jakarta, __________________________

THE NATIONAL ELECTION COMMISSION

1. ........................................ (Chairman) ..............................
2. ........................................ (Member) ..............................
3. ........................................ (Member) ..............................
4. ........................................ (Member) ..............................
5. ........................................ (Member) ..............................
6. ........................................ (Member) ..............................
7. ........................................ (Member) ..............................

*) Strike through unneeded option
SHEET OF THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE RESULT OF IMPROVEMENT*) ON POLITICAL PARTY OFFICERS AT CENTRAL CHAPTER
NUMBER: .............

1. **Office Existence**
   a. it matches with the data in the document
   b. it exists in a different location which is not the same with the data in the document
   c. Not existing

2. **List of Key Personnel in the Structure (President, Secretary General, Treasurer)**
   a. They match with the data in the document
   b. They do not match with the data in the document

3. **Existence of Key Personnel**
   a. President
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing
   b. Secretary General
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing
   c. Treasurer
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing

VERIFICATION OFFICER,

........................................

*) Strike through unneeded option
OFFICIAL REPORT ON THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE RESULT OF IMPROVEMENT*) ON POLITICAL PARTY OFFICERS AT PROVINCIAL CHAPTER NUMBER: …………

Today ……………… (date) ……………….. (month) ……………… (year) 20………

The Provincial Election Commission has conducted verification factually against:
1. Officers holding structural positions of the Political Party ……………………
2. Women’s representation (at least 30%) in provincial level of the structure of Political Party
3. Domicile of the permanent office of the Provincial chapter of the Political Party …………… together with the proof of ownership of the permanent office.

Based on the result of the factual verification, KPU decides:
1. The names holding the structural position in the Provincial Chapter of the Political Party …………. is relevant/not relevant*)
2. The portion of Women’s representation in the Provincial Chapter of Party ………… is relevant/not relevant*)
3. Domicile of the permanent office of the central chapter of the Political Party ………………… is relevant/not relevant*) and the proof of ownership of the office is relevant/not relevant*) with the; domicile/address of the permanent office.

This official report is made with the result as attached to be handed over:
1. One set to the political party nominating for Election Contestant;
2. One set to the KPU;
3. One set to the Bawaslu; and
4. One set to the Provincial Bawaslu.

Written in ………………………
On……………………………..

THE NATIONAL ELECTION COMMISSION
1. …………………………………….. (Chairman) ………………………
2. ……………………………………… (Member) ………………………
3. ……………………………………… (Member) ………………………
4. ……………………………………… (Member) ………………………
5. ……………………………………… (Member) ………………………
6. ……………………………………… (Member) ………………………
7. ……………………………………… (Member) ………………………

*) Strike through unneeded option
SHEET OF THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE RESULT OF IMPROVEMENT*) ON POLITICAL PARTY OFFICERS AT THE PROVINCIAL CHAPTER

PARTY: ………………………………………………………………………………………………………………………………
PROVINCE: ………………………………………………………………………………………………………………………

1. Office Existence
   a. It matches with the data in the document
   b. It exists in a different location which is not the same with the data in the document
   c. Not existing
2. Proof of Office Ownership
   a. It matches with the document
   b. It does not match with the document
3. List of Key Personnel in the Structure (Chairman, Secretary, Treasurer)
   a. They match with the data in the document
   b. They do not match with the data in the document
4. Existence of Key Personnel
   a. Chairman
      1) The name/person matches with the data in the document
         2) The name/person does not match with the data in the document
         3) Not existing
   b. Secretary
      1) The name/person matches with the data in the document
         2) The name/person does not match with the data in the document
         3) Not existing
   c. Treasurer
      1) The name/person matches with the data in the document
         2) The name/person does not match with the data in the document
         3) Not existing

VERIFICATION OFFICER,
…………………………………………………………

*) Strike through unneeded option
OFFICIAL REPORT ON CONSOLIDATION OF THE RESULTS OF VERIFICATION ON POLITICAL PARTY OFFICERS AND MEMBERS AT REGENCY/MUNICIPAL CHAPTER NUMBER: ……………

Today ………………. (date) ……………… (month) ………………. (year) 20………

Based on the Official Report of the Regency/Municipal Election Commission of ………. Number ………. Dated on …………………, the Provincial Election Commission of ………………… has conducted verification and consolidation against political party officers and members on the level of regency/municipality as follows:

<table>
<thead>
<tr>
<th>No.</th>
<th>POLITICAL PARTY</th>
<th>REGENCY/MUNICIPALITY</th>
<th>OFFICERS</th>
<th>WOMEN'S REPRESENTATION</th>
<th>DOMICILE</th>
<th>MEMBERSHIP CARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>…………</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
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<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
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<td>…………</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
<td>PROBLEM / NO PROBLEM</td>
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</tbody>
</table>

etc.

This official report is made in four sets to be handed over:
1. One set to the political party nominating for Election Contestant;
2. One set to the KPU;
3. One set to the Provincial KPU; and
4. One set to the Provincial Bawaslu.

Written in ……………………..
On ……………………..

THE PROVINCIAL ELECTION COMMISSION

1. …………………………….. (Chairman) …………………………….. 
2. …………………………….. (Member) ……………………………..
3. …………………………….. (Member) ……………………………..
4. …………………………….. (Member) ……………………………..
5. …………………………….. (Member) ……………………………..
6. …………………………….. (Member) ……………………………..
7. …………………………….. (Member) ……………………………..

*) Strike through unneeded option

IFES Indonesia - unofficial and unauthorized translation of KPU Regulation 8/2012 on Registration, Verification and Establishment of Political Parties as Election Participants for the Election of Members of The House of Representatives, People’s Representatives Council and Regional House of Representatives
Comments and edits to translation are welcome at info@ifesindonesia.org
OFFICIAL REPORT ON THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE
RESULT OF IMPROVEMENT*) ON POLITICAL PARTY OFFICERS AND MEMBERS AT THE
REGENCY/ MUNICIPAL CHAPTER
NUMBER: ……………..

Today ………………… (date) ………………… (month) ………………… (year) 20………

The Regency/Municipal Election Commission has conducted verification factually against:
1. Officers holding structural positions of the Political Party ………………………
2. Women’s representation (at least 30%) in the Regency/Municipal level of the structure of
   Political Party
3. Domicile of the permanent office of the Regency/Municipal chapter of the Political Party
   ……………….. together with the proof of ownership of the permanent office.
4. The result of factual verification of the structure of Party …………….. on the
   Regency/Municipal level and the result of factual verification of membership of Party
   …………….. on the Regency/Municipal level.

Based on the result of the factual verification, KPU decides:
1. The names holding the structural position in the Regency/Municipal Chapter of the Political
   Party ………….. matches/does not match*)
2. The portion of Women’s representation in the Regency/Municipal Chapter of Party
   …………… matches/does not match*)
3. Domicile of the permanent office of the Regency/Municipal chapter of the Political Party
   …………… matches/does not match*) and the proof of ownership of the office
   matches/does not match*) the; domicile/address of the permanent office.
4. The result of factual verification of the structure of Party ………….. matches/ does not
   match*) in the district chapter and the result of factual verification of the membership of Party
   … matches/ does not match in the Regency/Municipal Chapter.

This official report is made in four sets to be handed over:
1. One set to the political party nominating for Election Contestant;
2. One set to the KPU;
3. One set to the Provincial KPU; and
4. One set to the Regency/Municipal Panwaslu.

Written in ………………………
On. ………………………………

THE NATIONAL ELECTION COMMISSION
1. …………………………………….. (Chairman) ………………………
2. ……………………………………… (Member) ………………………
3. ……………………………………… (Member) ………………………
4. ……………………………………… (Member) ………………………
5. ……………………………………… (Member) ………………………
6. ……………………………………… (Member) ………………………
7. ……………………………………… (Member) ………………………

*) Strike-through unneeded option

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SHEET OF THE FACTUAL VERIFICATION/FACTUAL VERIFICATION OF THE RESULT OF IMPROVEMENT*) AGAINST POLITICAL PARTY OFFICERS ON THE REGENCY/MUNICIPAL CHAPTER

PARTY: ………………………………………………………………………………………………………
REGENCY/MUNICIPALITY: ……………………………………………………………………………………
PROVINCE: ……………………………………………………………………………………………

1. Office Existence
   a. It matches with the data in the document
   b. It exists in a different location which is not the same with the data in the document
   c. Not existing

2. Proof of Office Ownership
   a. It matches with the document
   b. It does not match with the document

3. List of Key Personnel in the Structure (Chairman, Secretary, Treasurer)
   a. They match with the data in the document
   b. They do not match with the data in the document

4. Existence of Key Personnel
   a. Chairman
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing
   b. Secretary
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing
   c. Treasurer
      1) The name/person matches with the data in the document
      2) The name/person does not match with the data in the document
      3) Not existing

5. Party members
   a. in line with the document
   b. not in line with the document
   c. not existing

VERIFICATION OFFICER,

…………………………………………

*) strike through unneeded option
### SHEET OF FACTUAL VERIFICATION OF POLITICAL PARTY MEMBERS AT THE LEVEL OF REGENCY/MUNICIPALITY*)

PARTY: ........................................................................................................
REGENCY/MUNICIPALITY*) : .....................................................................
PROVINCE: .................................................................................................

<table>
<thead>
<tr>
<th>NO.</th>
<th>NAME</th>
<th>AGE</th>
<th>NO. OF MEMBERSHIP CARD</th>
<th>RESIDENTIAL REGISTRATION NUMBER</th>
<th>ADDRESS</th>
<th>DESC</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

* Strike through unneeded option

VERIFICATION OFFICER,

........................................

Comments and edits to translation are welcome at info@ifesindonesia.org
OFFICIAL REPORT
CONSOLIDATION OF THE RESULTS OF VERIFICATION OF THE OFFICERS IN THE STRUCTURE OF POLITICAL PARTY ……………………………
NUMBER :…………………………

Today ………………… (date) ………………… (month) ………………… (year) 20………

The National Election Commission has conducted consolidation on the results of verification on the officers in the structures of Political Party ……………………………

The number and names of provinces and names of regencies/municipalities that are proposed by the political party …………………………… to be verified are ………………… Provinces and ………………… regencies/municipalities.

The provinces and regencies/municipalities that have been verified are:
1. Province ……………………………
   a. Regency ……………………………
   b. Regency ……………………………
   c. Regency ……………………………
2. Province ……………………………
   a. Regency ……………………………
   b. Regency ……………………………
   c. Regency ……………………………
3. Province ……………………………
   a. Regency ……………………………
   b. Regency ……………………………
   c. Regency ……………………………
4. Etc.

From the results of verification the provinces and regencies that meet the requirements are:
1. Province ……………………………
   a. Regency ……………………………
   b. Regency ……………………………
   c. Regency ……………………………
2. Province ……………………………
   a. Regency ……………………………
   b. Regency ……………………………
   c. Regency ……………………………
3. Etc.
Based on the above data, Party ………………………………… is stipulated of having fulfilled / not having fulfilled the requirements*) in the verification of the political party to become Election Participants in 2014.

This Official Report is made in 3 (three) copies to be handed over:
1. One copy to the political party nominating for Election Contestant;
2. One copy to the KPU;
3. One copy to the Bawaslu.

Established in Jakarta
On …………………

THE NATIONAL ELECTION COMMISSION

1. …………………………………….. (Chairman) …………………
2. ……………………………………… (Member) …………………
3. ……………………………………… (Member) …………………
4. ……………………………………… (Member) …………………
5. ……………………………………… (Member) …………………
6. ……………………………………… (Member) …………………
7. ……………………………………… (Member) …………………

*) Strike through unneeded option
OFFICIAL REPORT
NUMBER: ………
ON
CONSOLIDATION OF MEMBERSHIP OF POLITICAL PARTY ………………… AT EACH REGENCY/MUNICIPALITY

Today ………………… (date) ………………… (month) ………………… (year) 20………
The National Election Commission has conducted verification of the members of Party ………………… Verification of the membership is conducted by matching the number of names of members of a political party with the number, names, members in the softcopy which contains names, number of Membership Card, Residential Registration Number and address.

The result of membership verification is:
1. Regency/Municipality*) …………………………………. matches/does not match*)
2. Regency/Municipality*) …………………………………. matches/does not match*)
3. Regency/Municipality*) …………………………………. matches/does not match*)
4. Regency/Municipality*) …………………………………. matches/does not match*)
5. Regency/Municipality*) …………………………………. matches/does not match*)
6. Regency/Municipality*) …………………………………. matches/does not match*)
7. Regency/Municipality*) …………………………………. matches/does not match*)
8. Regency/Municipality*) …………………………………. matches/does not match*)
9. Regency/Municipality*) …………………………………. matches/does not match*)
10. Etc.

The number of Names, Membership Cards, signatures, Addresses of members on the Attachment are:

a. Matching ………………………. Regencies/Municipalities*)
b. Not matching …………………. Regencies/Municipalities*)

This Official Report is made in 3 (three) copies to be handed over:
1. One copy to the political party nominating for Election Contestant;
2. One copy to the KPU;
3. One copy to the Bawaslu.

THE NATIONAL ELECTION COMMISSION
1. …………………………………….. (Chairman) ………………………
2. ……………………………………… (Member) ………………………
3. ……………………………………… (Member) ………………………
4. ……………………………………… (Member) ………………………
5. ……………………………………… (Member) ………………………
6. ……………………………………… (Member) ………………………
7. ……………………………………… (Member) ………………………

*) Strike through unneeded option

IFES Indonesia - unofficial and unauthorized translation of KPU Regulation 8/2012 on Registration, Verification and Establishment of Political Parties as Election Participants for the Election of Members of The House of Representatives, People’s Representatives Council and Regional House of Representatives
Comments and edits to translation are welcome at info@ifesindonesia.org
SAMPLE

GOVERNMENT OF REGENCY/MUNICIPALITY*)

..................................................
DISTRICT ......................................
SUB-DISTRICT/VILLAGE .....................

LETTER OF STATEMENT
NUMBER: ......................

The undersigned:
Name : ..............................................
Position : District Head/Sub-district Head/Village Head*) ........................................

District : ...........................................
Regency/Municipality: ................ Province: ..............................................................

Truthfully states that Party .................................................................
On the level of Province/Regency/Municipality*) ...........................................................
has a permanent office with the following details:
1. Breadth of lot and building : Breadth of lot ......................m$^2$
   Size of Building .................. m$^2$
2. Ownership status : belonging to the political party/party officer/rent*)
3. Building Condition : permanent/semi permanent*)
4. Address : .....................................................

.....................................................................................................................

This letter of statement is truthfully written and issued.

.............................................................
District Head/Sub-district Head/Village Head*)

.....................................................................................................................

*) Strike through unneeded option

CHAIRMAN

HUSNI KAMIL MANIK
APPENDIX II
NATIONAL ELECTION COMMISSION
REGULATION
NUMBER ............... OF 2012
CONCERNING
REGISTRATION, VERIFICATION AND
ESTABLISHMENT OF POLITICAL PARTIES
AS ELECTION PARTICIPANTS FOR THE
ELECTION OF MEMBERS OF THE HOUSE
OF REPRESENTATIVES, THE PROVINCIAL
HOUSE OF REPRESENTATIVES AND
REGENCY/MUNICIPAL HOUSE OF
REPRESENTATIVES

CALCULATION SAMPLE

1. Case I:
   If a political party submits 1,500 Membership Cards in one regency/municipality, the number of
   sample to be verified is 150 Membership Cards. During the verification it is found that 25
   samples are not valid.
   A. Projection Method:
      Population: 1,500
      Sample is 10% of the population= 150
      Invalid Membership Cards: 25
      Minimum requirements of Membership Cards: 1,000
      Verification result:
      Number of valid Membership Cards= (No. of Sample - invalid card) x100/10
      = (150 - 25) x100/10
      = (125) x100/10
      = 1,250 Membership Cards
   B. Conclusion: Requirement fulfilled
      The projection of valid Membership Cards from that political party fulfilled the required
      minimum members of a political party, which is 1,000 (one thousand) or 1/1,000 (one
      thousandth) of the number of population in each regency/municipality.

2. Case II:
   If a political party submits 1,000 Membership Cards in one regency/municipality, and after
   being verified there are 15 problematic Membership Cards, so the new population of the
   political party is:
   A. Projection Method:
      Population: 1,000
      Sample is 10% of the population= 100
      Invalid Membership Cards: 15
      Minimum requirements of Membership Cards: 1,000
      Verification result:
      Number of valid Membership Cards= (No. of Sample - invalid card) x100/10
      = (100 - 15) x100/10
      = (85) x100/10
      = 850 Membership Cards
B. **Conclusion: Requirement not fulfilled**
   The projection of valid Membership Cards from that political party does not fulfill the minimum required number of members of a political party which is 1,000 (one thousand) or 1/1,000 (one thousandth) of the number of population in each regency/municipality. So, the political party must submit Membership Cards at least 1,000 (one thousand) or 1/1,000 (one thousandth) of the number of population in each regency/municipality.

3. **Case III:**
   A political party has submitted 500 Membership Cards of regency with the population of 400,000. After being verified there are 20 problematic Membership Cards.
   
   **A. Projection Method:**
   Population: 500
   Sample is 10% of the population = 50
   Invalid Membership Cards: 20
   Minimum requirements of Membership in the regency: 1,000 or 400,000 x 1/1,000 = 400
   
   **Verification result:**
   Number of valid Membership Cards = (No. of Sample – invalid card) x100/10
   = (50 – 20) x100/10
   = 300

   **B. Conclusion: Requirement not fulfilled**
   The projection of valid Membership Cards from the political party does not fulfill the minimum required number of political party members which is 1,000 (one thousand) or 1/1,000 (one thousandth) of the number of population in each regency/municipality. So, the political party must submit Membership Cards at least 1,000 (one thousand) or 1/1,000 (one thousandth) of the number of population in each regency/municipality.

   **CHAIRMAN**

   **HUSNI KAMIL MANIK**
APPENDIX I
NATIONAL ELECTION COMMISSION
REGULATION
NUMBER ............... OF 2012
CONCERNING
REGISTRATION, VERIFICATION AND
ESTABLISHMENT OF POLITICAL PARTIES
AS ELECTION PARTICIPANTS FOR THE
ELECTION OF MEMBERS OF THE HOUSE
OF REPRESENTATIVES, THE PROVINCIAL
HOUSE OF REPRESENTATIVES AND
REGENCY/MUNICIPAL HOUSE OF
REPRESENTATIVES

SAMPLING

A. If a political party submits 1,500 Membership Cards in regency/municipality, the number of sample to be verified is 150 Membership Cards. The method for taking the sample is as follows:

1. The first sample must be identified/selected randomly from the list of members. The first sample will determine the next samples.
2. To determine the next sample to be selected, a certain interval using the following formula should be used:
   \[
   \text{Interval sample} = \frac{\text{the number of population}}{\text{the number of sample}}
   \]
   For example:
   \[
   \text{Interval sample} = \frac{1,500}{150} = 10
   \]

B. If the first sample taken is a member on the list of a certain number (e.g., number 17), the next sample should be 10 numbers after that, which is number 27. This process shall continue until 150 samples can be obtained.

CHAIRMAN
HUSNI KAMIL MANIK